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Civil Engineer cover letter

Jane Brown
101 Any Road, Every Town, XXI 1YY

Mr John Smith
ABC Company
All Streets
Any Town
AA1 1ZZ

(Date)

Dear Mr Smith

Position of Civil Engineer

I would like to apply for the advertised post of Civil Engineer and I believe that my experience, skills and qualifications are an ideal match to the job's requirements.

The enclosed CV demonstrates my significant experience in overseeing a wide range of civil engineering projects, including roads, bridges and sewer systems. I can plan, design and oversee construction effectively. In addition, the projects that I have undertaken have honed my skills in building strong working relationships with clients, giving instruction to building workers and ensuring a quality process from start to finish.

I am able to oversee the design of new projects as well as review and improve existing structures and I have provided examples of these in my CV.

I would welcome the opportunity to tell you how my skills and experience would be an asset to your organisation and am available for interview at any time. In the meantime, please contact me on (phone number) or (e-mail address) if you have any questions relating to my application.

Thank you for your consideration.

Yours sincerely

Jane Brown

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